



St. John Paul II Regional School

515 Marcy Avenue, Riverhead, NY 11901

(631) 727-1650 P – (631) 727-3945 F - sjp2regional.org

August 31, 2022

Dear Parents and Students St. John Paul II Regional School,

On behalf of the Regional Pastors, faculty and staff of St. John Paul II Regional School, I would like to welcome you to the new school year of 2022-2023.

Enclosed with this letter is your family's "Back to School Packet." This information will be helpful to you as you plan for the new school year. Please take some time to review its contents and note the dates, procedures, and information contained therein. If you have any questions regarding the information here, please call the school offices for clarification.

Included within this letter is information that will be helpful to you as you prepare to return for the first day of school which will be:

Tuesday, September 6 (N-8) Half Day: 11:00 am dismissal

The following forms found in this packet need to be completed and returned to your child's homeroom teacher by Friday, September 7th:

- a. School Calendar. **Subject to change**
- b. Parent Permission and Agreement Form (Handbook found on school website)
- c. Student Technology Use and Behavior Policy
- d. Photo Release
- e. Arrival and Dismissal Procedures
- f. Before and After Care Registration
- g. School Mass Permission Form
- h. Student iPad/Chromebook Use and Behavior Policy
- i. My Pizza Friday Permission Slip
- j. Physicians Physical Form (physicals required on odd years)

Please check online for the following:

Background Check Form for ALL volunteers

Updated Parent/Student Handbook

Welcome Back!

Sincerely,

Mrs. Swiatkowski
Mrs. Swiatkowski, PD



St. John Paul II Regional School

515 Marcy Avenue, Riverhead, NY 11901

(631) 727-1650 P – (631) 727-3945 F - sjp2regional.org

The following information will give you some details for the first days of the 2022-2023 School Year.

****Please note normal full day school hours****

K-8 7:45 am- 2:25 pm

N-Pre-K 4 8:30 am- 2:30 pm

- **First Days of School for students in Grades N-8**

Tuesday September 6th: This is an early dismissal day (11:00 am) and no lunch will be eaten at school today. The After School Care program does not begin until Thursday September 8th.

Wednesday September 7th: This is an early dismissal day (11:00 am) and no lunch will be eaten at school today. The After School Care program does not begin until Thursday September 8th.

All students should wear the new school uniform starting on the first day of school. Once students receive their schedules and know when they have Physical Education class, then gym uniforms are to be worn on their assigned gym day.

- **First Friday Mass, September 9th:** 1:00 PM The Church of St. Isidore.

- **Back to School Family Pizza Party** 6:00PM, RSVP required.

- **PRESCHOOL Meet the Teacher Night Wednesday, September 7th:**

Tonight at 5:30 p.m. parents of students in Preschool are asked to come to the Cafeteria/Auditorium of SJP2 Regional for the opening parent meeting as well as a presentation by Mrs. Swiatkowski and Mrs. Mendoza. The meeting will begin in the Cafeteria/Auditorium and afterward parents will be able to visit the Preschool rooms.

- **MIDDLE SCHOOL GRADES 6-8 Meet the Teacher Night Wednesday, September 7th:**

Tonight at 6:30 p.m. parents of students in Grades 6 – 8 are asked to come to the Cafeteria/Auditorium of SJP2 Regional for the opening parent meeting as well as a presentation by Mrs. Swiatkowski and Mr. Lombardi. The meeting will begin in the Cafeteria/Auditorium and afterward parents will be able to follow their child's schedule and view presentations by the teacher.

- **ELEMENTARY K-5 Meet the Teacher Night Wednesday, September 14th:**

Tonight at 6:30 p.m. parents of students in Grades N-5 are asked to come to the Cafeteria/Auditorium of SJP2 Regional for the opening parent meeting as well as a presentation by Mrs. Swiatkowski. The meeting will begin in Cafeteria/Auditorium and afterward parents will be able to follow their child's schedule and view presentations by the teacher. If a family has children of various grades, no need to worry that you will miss anything as the teachers will be repeating their presentations to accommodate you.



St. John Paul II Regional School

515 Marcy Avenue, Riverhead, NY 11901

(631) 727-1650 P – (631) 727-3945 F - sjp2regional.org

Each First Friday of the month when we gather as a full school community for Mass, We will specifically focus on one Gospel Value each month and help the children come to know and understand how they can live this value! I encourage you, as parents, to also consider this theme in your role as the first educators in faith for your children. Please join us for Mass each month at 1:00 pm in the Church of Saint Isidore.

I hope that these days of summer have provided your family with times of relaxation and that you are ready to begin a new school year. You have been in my prayers during these final weeks of summer and I look forward to seeing all of you very soon.

I look forward to greeting you personally during these initial weeks of the new school year and to working with you in the formation and education of your children.

Sincerely,

Mrs. Abbey Swiatkowski PD

Principal

St. John Paul II Regional School

2022-2023 CALENDAR

31 Faculty Professional Development
10am-11am Textbook/Supply Drop off

AUGUST 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

3 11 am Dismissal Teacher Appreciation
10 11 am Dismissal Data Day
20-24 February Break

15 Days

1 Faculty Professional Development
3pm-4pm Textbook/Supply Drop off
6 First Day of School 11am Dismissal
7 11 am Dismissal
 5:30 PM PreSchool Meet the Teacher
 6:30 PM Middle School Meet the Teacher
14 6:30 PM Kinder--gr. 5 Meet the Teacher
 19 Days + 1 PD Day

SEPTEMBER 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MARCH 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

17 No School- Faculty Retreat
23 11 am Dismissal
 In-person PT Conferences gr. PK-8 2-5pm

22 Days + 1 PD Day

10 Columbus Day
28 Diocesan-wide PD no school

OCTOBER 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

5 11 am Dismissal
6-14 Easter Break

13 Days

11 Veteran's Day
23 11:00 AM Dismissal
24-25 Thanksgiving Break No School

NOVEMBER 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

12 No School-Faculty PD Day
26-29 Memorial Day

20 Days + 1 PD Day

14 11 am Dismissal
 In-person PT Conferences gr. PK-8 2-5pm

DECEMBER 2022						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

17 8th Grade Graduation 10am
19 Juneteenth- No School
22 11 am Dismissal Last Day of School

15 Days

2 Christmas Break
16 MLK Day No School

JANUARY 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

8.4.22 Updated

20 Days

**Parent Permission and Agreement Form
Student Agreement Form**

- Acceptable Use Policy – Parent Permission Form
- Acceptable Use Policy – Student Agreement Form
- Parent-Student Handbook including the Student Code of Conduct and all policies

Parent Signature Page

We have read the 2022 - 2023 Parent-Student Handbook, including the Student Code of Conduct, and Acceptable Use policies for technology and have reviewed them with our children. We, as parents/guardians, as well as our children agree to follow the school policies and procedures as stated.

List last name, first name of children and 2022-2023 grade level (one form per family):

Last Name	First Name	2022-2023 Grade

Parent Signature _____

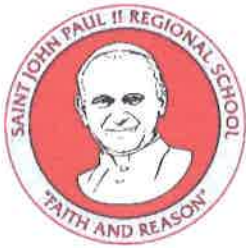
Date _____

Student Signature _____

Date _____

Student Signature _____

Date _____



St. John Paul II Regional School

515 Marcy Avenue, Riverhead, NY 11901

Office: 631-727-1650 / Website: sjp2regional.org

SJP2 Regional

Student Technology Use and Behavior Policy

School (the "school") has established a technology network with access to the Internet for its students. This network has been established for limited educational purposes only. By agreeing to this policy the student(s) and the parents and/or guardians of the student(s) fully agree to the following:

There is **NO RIGHT TO PRIVACY** when using the school's technology resources. Administration, faculty, and other authorized persons have the right to review any and all material saved, transmitted, accessed, or momentarily in use by the student in accord with the policy set by the school's administration.

There is **NO ABSOLUTE RIGHT TO FREEDOM OF SPEECH** when using the school's technology resources, which is viewed by the administration as a limited educational forum; and student behavior is expected to conform to values consistent with the Catholic faith both inside and outside the school setting.

All access to the school's technology resources will be permitted only under the authorization of a member of the school staff.

The student agrees that all information transmitted through the use of the school's technology resources (including e-mail, G-Suite (Google) apps, web page publication, or other Internet postings) will be sent, received, or posted only under the authorization of a member of the school's staff with the explicit permission of that staff member.

The student agrees to stop using any and all of the school's technology resources whenever requested to do so by a member of staff or other authorized person.

The student agrees never to transmit via the school's technology or personal technology resources the personal information (name, age, gender, address, phone number, e-mail address and the like) of himself or herself as well as that of any other person.

The student agrees never to arrange for a meeting with any person at any time using the technology resources.

The student agrees to notify a staff member immediately if he or she is asked for personal information, views inappropriate materials, or in any other way feels violated, harassed, uncomfortable, or accosted through the school's technology resources.

The student agrees never to access, transmit, or retransmit material which promotes violence or advocates destruction of property, including, but not limited to, access to information concerning the manufacture of destructive devices, such as explosives, fireworks, smoke bombs, incendiary devices, and the like.

The student agrees never to access, transmit, or retransmit any information containing sexually oriented material, which means any pictures or writings that are intended to stimulate erotic feelings by the description or portrayal of sexual activity or nude human form.

The student agrees never to use the school's technology resources for commercial purposes. The student will never buy nor sell anything using the school's technology resources.

The school's system will never be used for political lobbying, although it may be used to communicate with elected representatives to express opinions on political issues.

The student agrees never to tamper with any software and/or hardware including software or hardware that guard the school's network from unmanaged Internet use. The student agrees never to tamper with any security system that protects the school's technology resources.

The student agrees to use only the software and/or hardware permitted by a member of staff for express educational purposes. The student agrees never to use the school's technology resources to gain unauthorized access to another technology network (hacking).

The student agrees never to transmit (download or upload) any computer file, application, or other computer resource to or from the school's technology network. This includes the unauthorized installation of software from a CD-ROM, flash drive, or other media.

The student agrees never to use inappropriate, obscene, profane, rude, inflammatory, threatening, or disrespectful language. The student agrees never to post false information or engage in personal, prejudicial, or discriminatory attacks. Student behavior is expected to conform to values consistent with the Catholic faith.

The student agrees never to harass another person by use of any technology resources. Harassment is defined as any action that distresses or annoys another person. The student agrees to stop immediately any and all behavior that is construed by another as unwelcome.

The student agrees never to use any of the school's technology resources to plagiarize. Plagiarism is defined as taking the idea or writing of others and presenting them as one's own.

The student agrees to respect the right of intellectual property of other people and to respect all copyright laws. The student agrees that if he or she is unsure whether copyright law is being respected, he or she will bring this question immediately to the attention of a staff member.

The student agrees never to participate in illegal activity using the technology resources. The school will cooperate fully with local, state, or federal officials in any investigation related to any illegal activities conducted through the school's resources.

The school will not be held responsible for the actions of a student who is in violation of any of the terms of this policy. This responsibility is extended to, but not limited to: loss of data or interruptions of service, the accuracy or quality of information obtained through the school's system, or any financial obligations arising through the unauthorized use of the school's technology resources.

The school reserves the right to establish rules and regulations regarding the use of the school's technology resources, and behavior is expected to conform to values consistent with the Catholic faith both inside and outside the school setting.

A student found in violation of this policy will be subject to discipline including, but not limited to, temporary removal from the school's system, permanent removal from the system, or other appropriate disciplinary action in accord with the rules and regulations of the school, including suspension or expulsion, and /or legal action.

The student agrees to use his/her G-Suite for Education (Google) account for educational purposes only.

The student agrees not to share his/her password with another student.

The student agrees not to use another student or staff member's account for any reason.

The student agrees not to use school technology resources (including the network and student accounts) for unauthorized purposes.

The student agrees not to use his/her G-Suite for Education account for non-school related use or communication.

Social Networking - Student behavior is expected to conform to values consistent with the Catholic faith, both inside and outside the school setting, relating to the use of and participation in social networking.

- Any technology use or use of social networking sites to display any wording or images of any student engaged in any activity which, in the sole discretion of the school administration, is inappropriate, crude, vulgar, or a violation of values consistent with the Catholic faith, or is illegal in any respect, will be subject to disciplinary action, including, without limitation, suspension, expulsion and/or legal action.
- Any technology use by any student, in school or at home, which includes viewing or distributing any images, wording, messages or material which are, in the sole discretion of the school administration, obscene, harassing, racist, inflammatory, malicious, fraudulent or libelous will be subject to disciplinary action, including, without limitation, suspension, expulsion and/or legal action.

I have read, understand, and agree to the terms of this acceptable use policy and I have discussed it with my child/children, who also agree(s) to the foregoing terms. I understand this policy applies to usage of school technology resources both at home and at school.

Parent/ Guardian Signature: _____

Date: _____

Name of Student: _____

Grade: _____



Public Release Form

I hereby grant permission, without reservation, to the Diocese of Rockville Centre, the Department of Education, and to those authorized by the Diocese of Rockville Centre, to take photographs and to make recordings of me and to use them in original or modified form in all media now or hereafter known, with or without name or information, solely for the promotion, public education, and/or fundraising activities of the Diocese of Rockville Centre. I understand and agree that I am entitled to receive no compensation for the above.

I release the Diocese of Rockville Centre, the Department of Education, its officers, directors, agents, employees, independent contractors, licensees and assignees from all claims that I now have or in the future may have relating to the above. I further agree that the Diocese of Rockville Centre will be the sole owner of all tangible and intangible rights in the abovementioned photographs and recordings, with full power of disposition.

Name of Student

St. John Paul II Regional School

School

Riverhead

Town

Parent Signature

Date

Print Name



St. John Paul II Regional School

515 Marcy Avenue, Riverhead, NY 11901

631-727-1650 Phone / 631-727-3945 Fax / sjp2regional.org

Office Use:

- ☐ ANNUAL
☐ MONTHLY

School Year _____

BEFORE / AFTER SCHOOL CARE PROGRAM REGISTRATION FORM

2:30 p.m. to 6:00 p.m.

Our After School program is a service we offer to parents whose children need a safe, loving, and caring environment when our school day ends. Students complete homework, play, and go outside if weather permits. Please send your child with a small *peanut free* snack.

Before and After School begins on Thursday, September 8th.

The After School Program ends at 5:45 p.m. SHARP!

ANNUAL RATE: \$300/month for the first child and \$150/month for the second child. Annual rate after school care must be paid in advance and committed for the **FULL 10 MONTHS**. These fees will be added to your FACTS account for billing.

DAILY RATE: \$10 per hour (\$30 per day maximum) for the first child, \$5 per hour (\$15 maximum) for the second child. Daily rate after school care will be billed monthly from the Business Office.

Child(ren)'s Name(s) and Grade(s): _____

Parent Name: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Name(s) of people authorized for pickup: _____

Notes: _____

- ☐ My child(ren) will be enrolled in the Annual After School Plan at a discounted rate of \$3,000 to be billed monthly via FACTS.
- ☐ My child(ren) will be enrolled in the Daily Rate After School Plan.
- ☐ My child(ren) will need "Before School Program." Drop off no earlier than 7:15 a.m.



SCHOOL MASS PERMISSION FORM

I/We, the parent(s)/guardian(s) of _____
(Name of Child)

request that the school allow my son/daughter to walk to Mass every First Friday of the month and Holy Day. Mass is located in the Parish of St. Isidore located at 622 Pulaski Street, Riverhead, NY.

I/We hereby release and save harmless St. John Paul II Regional, and any and all of its employees from any and all liability for any and all harm arising to my son/daughter as a result of this activity. I/We understand that the trip will be supervised by members of the faculty. Transportation for this trip will be by _____ bus ____X____ walking.

Parent/Guardian Signature

Date

Telephone #



St. John Paul II Regional School

515 Marcy Avenue, Riverhead, NY 11901

Office: 631-727-1650 / Website: sjp2regional.org

Name of Student: _____ Grade: _____

This is to acknowledge my child will be using a personal ipad/chromebook from St. John Paul II Regional School.

The use of SJPII School's technology resources is a privilege, not a right. The privilege of using the technology resources provided by SJPII is limited to educational purposes only and is not transferable or extendible by students to people or groups outside the school.

I acknowledge the terms of the Student Acceptable Use Policy and Mobile Device Policy, both of which are attached hereto, apply to my child's use of this ipad/chromebook. If a person violates any of the terms and conditions named in the policy, the privilege of being loaned this device may be terminated, access to the school technology resources may be denied, and the appropriate disciplinary action shall be applied, in accordance with the student handbook.

I acknowledge the device must be returned to SJPII Regional School in the condition in which it was received. I acknowledge that my child and I will be held responsible for maintaining the loaner device and keeping it in good working order. I acknowledge neither my child nor I may not affix labels or stickers to the device or alter it in any other way (ie. drawing or making any other markings on the device).

I acknowledge that should the device become damaged through normal use, SJPII Regional School will assist to repair or replace damaged equipment resulting from normal use with the manufacturer. I acknowledge that I will be responsible for damages resulting from abuse or neglect, as determined by school administration. The School will make its best efforts to purchase replacement parts at the best possible price. In case of theft, vandalism, or other criminal acts, a police report MUST be filed with the local police department and a copy submitted to the school office.

I acknowledge that failure to adhere to these terms may result in my child forfeiting use of the device.

Parent Signature: _____ Date: _____

Print Parent Name: _____



St. John Paul II Regional School

515 Marcy Avenue, Riverhead, NY 11901

(631) 727-1650 P – (631) 727-3945 F - sjp2regional.org

My Pizza Fridays Session I

On Fridays each month, St. John Paul II Regional School families are offered the opportunity to purchase pizza for their child's lunch. **Pizza orders for the trimester are taken in advance.** Permission slips with payments must be handed in no later than Friday, September 9th.

Our pizza vendor is Carlos Pizza located in Riverhead. One delivery is scheduled on every My Pizza Friday to ensure the pizza is hot for lunch and complies with health regulations. Any inquiries regarding the ingredients used in the pizza can be directed to Carlos Pizza at 631-369-2010.

Pizza is cheese pizza only (toppings are not available).

Dates for 2022-2023 Session I

September: 16, 23, 30

October: 7, 14, 21 **November:** 4, 28 **December:** 2, 9, 16

Please note:

1. Since all pizza is pre-ordered and pre-paid with the vendor, we are not able to issue refunds if a child is absent from school on any given Pizza Friday.
2. **My Pizza Friday orders will be paid for in three rounds.**
3. If school is closed on a scheduled My Pizza Friday, the school will inform you of a make up day in advance.

Food-Allergic Children

In accordance with the School policy on Life-Threatening Allergies, St. John Paul II Regional will not serve food of any kind to any child who has been diagnosed by an allergist with a life-threatening food allergy and/or has current EpiPen and/or Benadryl orders from a physician on file with the School Nurse for a food allergy.



St. John Paul II Regional School

515 Marcy Avenue, Riverhead, NY 11901

(631) 727-1650 P – (631) 727-3945 F - sjp2regional.org

My Pizza Fridays Session I

(Return this form)

Child's name _____

Grade _____

Please fill out the following information:

_____ Slice(s) each day @\$3.00 a slice Cost per day \$ _____

Please tally up your cost and multiply the amount by 11 to find out the TOTAL cost for My Pizza Friday. (SEPTEMBER-DECEMBER)

Total \$ _____

By signing below, I am stating my child does NOT have food allergies and can participate in My Pizza Friday. St. John Paul II Regional School is not responsible for unknown allergies.

Parent's Name (Please Print)

Date

Parent's Signature

Office:

Date Received: _____ Total Received: _____ Check Number: _____



St. John Paul II Regional School

515 Marcy Avenue, Riverhead, NY 11901
631-727-1650 Phone / sjp2regional.org

Volunteer Service Forms

Parents and Guardians who are interested in volunteering their time on school grounds in any capacity including, but not limited to, class parents, field trips, event chaperones, club monitors, etc., need to have completed

- 1.) a Volunteer Application packet including an ADP background check and
- 2.) have a copy of a DRVC Virtus Training Certificate on file with the Office of Student Information.

To find the necessary documents please visit our website and print, fill out and return to the main office. The address to locate the paperwork is:

SJP2regional.org/volunteer-paperwork

Please email the main office if you have any questions.

Office@sjp2regional.org

'Faith and Reason'